

**KANAWHA COUNTY EMERGENCY AMBULANCE AUTHORITY  
STATION SUBCOMMITTEE MEETING MINUTES  
November 17, 2025**

A meeting of the KCEAA Station Subcommittee took place at 3:00p.m. on Monday, November 17, 2025, at KCEAA Central Office located at 601 Brooks Street, Charleston, WV.

**Committee Members Present:**

Mr. Tim Morris

Mr. Harry Miller

**Committee Members Absent:**

Mr. Glenn Summers

**Staff Present:**

Ms. Monica Mason

Ms. Jordan VanMeter

Mr. Jason Wilson

Mr. Ethan Walker

**Call to Order:**

Mr. Tim Morris called the meeting to order and made an amendment to the agenda to correct the approval of meeting minutes. The item was changed from “March 22, 2023- Approved at the Joint Executive & Station Meeting on November 17, 2023” to “November 17, 2023- Approved at the Joint Executive, Personnel, and Budget & Finance Meeting on January 24, 2024.”

**Approval of Minutes:**

The November 17, 2023 meeting minutes were approved at the Joint Executive, Personnel, and Budget & Finance Committee meeting on January 24, 2024.

**New Business:**

**Review of the Dunbar Station Property- Monica Mason & Jason Wilson:**

- Monica Mason explained that Mayor Elliott informed us that the property beside the proposed Dunbar station site was for sale. She noted that the Board of Directors requested that the property be evaluated, and then turned the floor over to Jason Wilson to share his findings.
- Jason Wilson reported that he contacted the property owner, who indicated she was not necessarily interested in selling. Her son then took over the call and stated they did not have an asking price and that it would be up to us to make an offer. Jason reviewed that the estimated cost of the house and property would be approximately \$115,000, noted that the property remains in the floodplain with only a one-foot difference compared to our current site, and that the lot is 30 feet wide with the same length as our current property. He also noted that the house on the property would need to be torn down, and the basement would require fill, adding to the overall project cost.
- The subcommittee agreed to recommend to the Executive Committee and the Full Board that we do not move forward with pursuing this property.

**Adjournment:**

**There being no further business, a motion was made by Mr. Harry Miller, second by Mr. Tim Morris to adjourn. The motion passed.**

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Ethan Walker". The signature is fluid and cursive, with the first name "Ethan" written in a larger, more prominent script than the last name "Walker".

Ethan Walker